

**CITY OF PINE LAKE
REGULAR MEETING MINUTES
November 14th, 2023 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Call to Order: Mayor Melanie Hammet called the Regular Session to order at 7:11pm.

Present: Mayor Melanie Hammet, Council Members Tracey Brantley, Nivea Castro, and Augusta Woods. Also present were City Manager ChaQuias Miller-Thornton, Chief of Police Sarai Y'hudah-Green, and Assistant City Clerk Ned Dagenhard. Mayor Pro Tem Jean Bordeaux, Administrative Coordinator Missy Varner, and City Attorney Susan Moore were not in attendance.

Announcements/Communications

Mayor Hammet thanked the more than 250 voters who participated in Pine Lake's November 7th election. The Mayor noted that two newly elected officials were present in the chambers, Mayor-elect Brandy Hall and Council Member-elect Jeff Goldberg. Mayor Hammet also extended thanks to departing members of Council. Departing members are Tracey Brantley and Nivea Castro. The Chief of Police follow-up with thanks to the departing Mayor for her service.

Mayor Hammet referenced a full Rockbridge Road update would be included in the Chief's Public Safety report, but that the Council and Administration were aware of and responded to access issues during the November 3rd-6th, 2023 Rockbridge Road closure.

Mayor Hammet thanked the members of Council, as well as Administration and Police Department personnel for attending the 2023 Fall Planning Retreat held on November 11th, 2023.

Adoption of Agenda of the Day

Council Member Woods moved to adopt the agenda of the day; Council Member Castro seconded, and the motion passed unanimously.

Adoption of the Minutes

- Regular Meeting – October 31st, 2023

Council Member Castro moved to adopt the minutes from the October 31st Regular Meeting; Council Member Brantley seconded, and the motion passed unanimously.

New Business

1. Presentation of Revised (to-date) FY2023 and Proposed FY2024 Budgets

City Manager Miller-Thornton presented multiple sets of comprehensive documents outlining the FY2023 Budget to date, as well as a preliminary FY2024

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Budget. City Manager Thornton discussed with City Council the estimated revenue and expense allocations for each of the City's Funds, and she rendered explanation for major adjustments over or under the current year's allocations. The City Manager advised that, by local provision, preliminary budget presentation is to be conducted not later than 45-days before year-end. She presented a proposed and tentative timeline for adoption of the FY2024 budgets to include the 11/28/2023 regular meeting discussion for organized Council input, the 12/12/2023 Public Hearing to accept public comment relative to the proposed budgets, and a tentative adoption date of 12/19/2023. Additionally, Council Member Brantley inquired about the timeline for developing a specified project list for SPLOST II collections. City Manager Miller-Thornton advised Council that a categories list has been developed by Council and that Council can vote on specific projects to be included in the approved categories at any time deemed necessary by the Council.

2. Resolution R-20-2023 – FY2023 Budget Amendment

City Manager Miller-Thornton presented amendments to the FY2023 Budget in preparation for year end, reconciling budgeted items with actual revenue collections and incurred expenditures. Council Member Brantley moved to adopt Resolution R-20-2023; Council Member Woods seconded, and the motion passed unanimously.

Reports and Other Business

ChaQuias Miller- Thornton — City Manager (Director of Administration, Courts and Public Works)

Please refer to [the link](#) to access the City Manager's report dated October 31st, 2023. The City Manager reports are on file at City Hall for reviewing. Please email missyevartner@pinelakega.net to request a copy or call (404) 999-4931 to schedule an appointment to review the copy on file. A November 14th, 2023 report was not composed due to prioritization of budget draft presentation.

Chief Sarai Y'Hudah-Green — Chief of Police, Public Safety

Please refer to [the link](#) to access the Police/Public Safety report dated November 14th, 2023. The Police/Public Safety reports are on file at City Hall for reviewing. Please email missyevartner@pinelakega.net to request a copy or call (404) 999-4931 to schedule an appointment to review the copy on file.

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Pine Lake News E-Blast

Upcoming Events

FY2024 Budget: During the November 14th City Council meeting, the City Manager presented a preliminary FY2024 Budget. Public Hearing to receive comment on the proposed FY2024 Budgets is set for December 12th, 2023. All interested parties are invited and encouraged to attend. A tentative date for adoption of the FY2024 Budget has been set for December 19th, 2023.

Lighting of the Lake: As the holiday season approaches, the Pine Lake Administration and Public Works Departments have begun preparations for the annual "Lighting of the Lake" and PLAIN Cookie Exchange, which will take place on December 2nd at 5:00 – 6:30pm.

Other News

Election: The Mayor, Council, and Administration want to thank all Pine Lakers who participated in the election last Tuesday, November 7th. Congratulations to Mayor-elect Brandy Hall, and Council Members-elect Jeff Goldberg and Thomas Torrent.

Changing of the Guard: A special thanks to Mayor Melanie Hammet, Council Member Tracey Brantley, and Council Member Nivea Castro. The City of Pine Lake has been truly honored by their service, and owes them a debt of gratitude.

Delayed Arrival of Leaf Vacuum/Loader: Due to unforeseen manufacture impediments, arrival of the Leaf Vacuum/Loader has been delayed to late-November/early-December. Public Works has begun enacting an alternate plan for collection.

Adjournment: Council Member Castro motioned for adjournment at 8:18pm.

/s/ Ned Dagenhard
Ned Dagenhard
Assistant City Clerk

/s/ ChaQuias Miller-Thornton
ChaQuias Miller-Thornton
Acting City Clerk